



Haldimand
County

Application for Part Lot Control Exemption

NOTE: All applications are to be submitted via Portal, through the County's website. Portal, along with further instructions can be found at the following link: <https://portal.haldimandcounty.on.ca/cityviewportal>
An incomplete or improperly prepared application may not be accepted and could result in processing delays.

For Office Use Only

File No.	PLPL-HA-2025-_____
Roll No.	_____
Date Submitted	_____
Date Received	_____
Sign Issued	_____
Planner's Initials	_____

A. APPLICANT INFORMATION

1. Owner (s) _____ Phone No. _____
 Address _____ Fax No. _____
 _____ Postal Code _____
 _____ E-Mail _____

2. Agent _____ Phone No. _____
 Address _____ Fax No. _____
 _____ Postal Code _____
 _____ E-Mail _____

Please specify to whom all communications should be sent: Owner Agent

B. LOCATION/LEGAL DESCRIPTION OF PROPERTY

Geographic Township	_____	Urban Area/Hamlet	_____
Concession Number	_____	Lot Number	_____
Registered Plan Number	_____	Lot(s) Block(s)	_____
Reference Plan Number	_____	Part Numbers	_____
Property Address	_____		



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C. PURPOSE OF APPLICATION

1. Please explain what you propose to do on the land/premises which makes this application necessary. (If additional space is required, please attach a separate sheet):

2. Current zoning: _____

3. Name of applicable zoning by-law: _____

4. What is the approximate area of land affected by this application? _____

5. Is the application facing a time limit?

Yes No

If yes, Please explain: _____

D. PROPERTY DIMENSIONS, ACCESS, SERVICING

1. Dimensions of the subject lands in *metric units*:

<i>Frontage (m.)</i>	<i>Depth (m.)</i>	<i>Width (m.)</i>	<i>Area (ha.)</i>

2. Present use of the subject land: _____

3. Number and type of EXISTING buildings and structures on the subject land which are to be retained, demolished/removed: _____

4. Number and type of PROPOSED buildings and structures on the subject land: _____

5. The date the subject land was acquired by the current owner: _____



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6. The date existing buildings or structures were constructed on the subject land: _____

7. If known, the length of time the existing uses have continued on the subject land: _____

8. Servicing: Indicate what services are AVAILABLE or PROPOSED:

<i>Water Supply</i>			<i>Sewage Treatment</i>			<i>Storm Drainage</i>		
<i>Type</i>	<i>Avail.</i>	<i>Prop.</i>	<i>Type</i>	<i>Avail.</i>	<i>Prop.</i>	<i>Type</i>	<i>Avail.</i>	<i>Prop.</i>
Municipal Water	<input type="checkbox"/>	<input type="checkbox"/>	Municipal Sewers	<input type="checkbox"/>	<input type="checkbox"/>	Storm Sewers	<input type="checkbox"/>	<input type="checkbox"/>
Communal System	<input type="checkbox"/>	<input type="checkbox"/>	Communal System	<input type="checkbox"/>	<input type="checkbox"/>	Open Ditches	<input type="checkbox"/>	<input type="checkbox"/>
Individual Wells	<input type="checkbox"/>	<input type="checkbox"/>	Septic Tank & Tile Bed	<input type="checkbox"/>	<input type="checkbox"/>	Unknown	<input type="checkbox"/>	<input type="checkbox"/>
Cistern	<input type="checkbox"/>	<input type="checkbox"/>	Unknown	<input type="checkbox"/>	<input type="checkbox"/>			
Unknown	<input type="checkbox"/>	<input type="checkbox"/>						

9. Existing or proposed access to the subject land:

<i>Existing/Proposed</i>	<i>Provincial Hwy</i>	<i>Municipal Road</i>	<i>Unopened Road</i>	<i>Other</i>
<i>Existing</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Proposed</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If other, please indicate name of road/street: _____

10. Have you consulted with Public Works Department concerning stormwater management?

Yes No

11. Does a legal and adequate outlet for storm drainage exist?

Yes No Unknown



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12. Has the existing drainage on the subject land been altered?

Yes No Unknown

E. PREVIOUS USE OF THE PROPERTY

1. Has there been an industrial or commercial use on the subject land or adjacent lands?

Yes No Unknown

If yes, specify the uses _____

2. Has a gas station been located on the subject land or adjacent lands at any time?

Yes No Unknown

3. Has there been petroleum or other fuel stored on the subject land or adjacent lands at any time?

Yes No Unknown

4. Is there reason to believe the subject land may have been contaminated by former uses on the site or adjacent sites?

Yes No Unknown

5. What information did you use to determine the answers to questions 1 through 4 above?

6. If you answered yes to any of questions 1 through 4, a previous use inventory showing all known former uses of the subject land, or if appropriate, the adjacent lands, is needed. Is the previous use inventory attached?

Yes No



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F. PROVINCIAL POLICY

1. Is the proposal consistent with Provincial Policy Statements issued under Subsection 3(1) of the Planning Act, 1990, R.S.O. as amended?

Yes No

Please explain: _____

2. Is the subject land within an area of land designated under any provincial plan(s)?

Yes No

If yes, does the application conform to the applicable provincial plan(s)?

Yes No

3. Are any of the following uses or features located on the subject land or within 500 metres (1,640 feet) of the subject land? Please check the appropriate boxes, if any apply.

(If required, assistance from Planning staff is available to answer these questions)

<i>Use or Feature</i>	<i>On the Subject Land</i>	<i>Within 500 metres (1,640') of subject land (Indicate distance)</i>
An agricultural operation, including livestock facility or stockyard		
A municipal landfill		
A sewage treatment or waste stabilization plant		
A Provincially significant wetland (Class 1,2 or 3 wetland) or other environmental feature		



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<i>Use or Feature</i>	<i>On the Subject Land</i>	<i>Within 500 metres (1,640') of subject land (Indicate distance)</i>
Floodplain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre		
An active mine site		
An industrial or commercial use (specify the use)		
An active railway line		
Seasonal wetness of land		
Erosion		
Abandoned gas wells		

Note: If there are any livestock operations within 500 metres (1,640') of the subject land, please complete Form 3 which is available upon request.

G. STATUS OF OTHER PLANNING APPLICATIONS

1. Is this property also the subject of a proposed Official Plan amendment that has been submitted for approval?

Yes No Unknown

If yes, indicate the file number and the status of the application.

File No. _____ Status _____

2. Is this property also the subject of an application for approval of a plan of subdivision?

Yes No Unknown



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If yes, indicate the file number and the status of the application.

File No. _____ Status _____

3. Has this property ever been the subject of a previous application for a zoning amendment?

Yes No Unknown

If yes, indicate the file number and the status of the application.

File No. _____ Status _____

4. Is this property also the subject of an application for approval of consent/severance?

Yes No Unknown

If yes, indicate the file number and the status of the application.

File No. _____ Status _____

5. What is the lapsing date of the consent/severance approval? _____

6. Do you have any other development applications within 400 feet (120 metres) of the subject land?

Yes No

If yes, indicate the file number and the status of the application

File No. _____ Status _____

7. Is there any other application on this property that would affect this application?

Yes No

If yes, describe _____



H. OTHER INFORMATION

1. Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page: _____

I. SUPPORTING MATERIAL TO BE SUBMITTED WITH THE APPLICATION

In order for your application to be considered complete, the following must be included as part of this application (***all figures must be provided in bold numerals, black ink, and metric units***):

1. Supporting Sketch: a sketch (on a 8.5 x 11 inches paper) drawn to scale showing the following must be included as part of this application:

- A. The area and dimensions of the property
- B. The topographical features
- C. The location of all features, including but not limited to, pipelines, gas wells, watercourses, ditches, wetlands, wooded areas
- D. The location of any wells, septic systems and tile beds
- E. The location, name, status and width of any road, lanes, highways, railways, driveways or encroachments, both existing and proposed
- F. The location and nature of any easements
- G. Outlines of all buildings, including building setbacks, building dimensions, height and groupings for each building existing and proposed on the site
- H. Outlines of all planting beds, buffer planting, lawn areas, areas to be seeded and sodded and any other landscaping or site improvements
- I. Location and dimensions of off-street parking, parking structures and aisles, the number of parking spaces to be provided and location of accesses
- J. Any pylon signs, fascia signs, etc., any lighting facilities and their location
- K. Any proposed subdivision of the property
- L. The nature of existing uses of adjacent lands
- M. The legal description of the property in question (Lot, Concession, Registered Plan No.,
- N. Geographic Township)

2. Application fee (see Fee Schedule at page 12).

3. Conservation Authority fee, if applicable (Information available from staff. Conservation Authority fee schedules are also available at these websites: Niagara Peninsula Conservation Authority: www.conservation-niagara.on.ca; Grand River Conservation Authority: www.grandriver.ca; and Long Point Region Conservation Authority: www.lprca.on.ca).



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Note: In case other documentation/supporting material become necessary, you will be asked to submit that prior to processing of your application.

J. NOTIFICATION SIGN REQUIREMENTS

For the purpose of public notification and in order for staff to easily locate your land, you will be given a sign to indicate the intent and purpose of your application. It is your responsibility to:

- 1. Post sign as soon as you receive it.**
- 2. Post one sign per frontage in a visible location on the subject property.**
- 3. Ensure one sign is posted at the front of the property at least three feet above ground level.**
- 4. Notify the Planner when the sign is in place in order to avoid processing delays.**
- 5. Maintain the sign until notice of decision is received and thereafter removed.**

For the purposes of this application, the Owner/Applicant/Agent grants permission to the relevant County staff to enter upon the said property for inspection purposes, and the owner will not be held responsible or liable if any accident or injury occurs.

K. COLLECTION OF PERSONAL INFORMATION

Personal Information collected on this form is collected pursuant to the Planning Act and will be used for the purposes of processing this application. Questions about this collection may be directed to Haldimand County’s Planning and Development Division at 905-318-5932 ext. 6209 or planning@haldimandcounty.on.ca.

L. DECLARATION

Through submission of this application, I/we solemnly declare that I/we have reviewed and completed this application and all of the above statements and the statements contained in all of the exhibits/attachments transmitted herewith are true and correct. I acknowledge that all legislation and requirements governing this type of application shall be complied with whether specified herein or not. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

M. AUTHORIZATION

If the applicant is not the owner of the land that is the subject of this application, the authorization set out below must be completed by the owner.



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AUTHORIZATION OF OWNER (S)

I/we _____ am/are the owner(s) of the land that is the subject of this zoning application.
I/we authorize _____ to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application.

Acknowledgement of Owner(s) Authorization

Signature (s)

Date

N. SCHEDULE OF FEES

Notes:

1. Please make cheques for application fee payable to Haldimand County.
2. A separate cheque payable to the relevant Conservation Authority is also required for applications that fall within that Conservation Authority’s watershed.

<i>Fee Category</i>	<i>Fee (\$)</i>
A. Application Fee – Part Lot Control	3,849.00
B. Part Lot Control Extension Fee	1,190.00
C. Application Deferral at Applicant’s Request	320.00



O. SUBMISSION OF COMPLETE APPLICATION/FOR MORE INFORMATION

For submitting a complete application, getting additional information or assistance in completing this application, please contact a Planner. In case reference to Haldimand County maps is required to complete the application, they are available at the County website: www.haldimandcounty.ca. Complete applications can be submitted at the following office Monday to Friday between 8:30 am and 4:30 pm:

Haldimand County Planning and
Development Division
53 Thorburn Street South
Cayuga ON N0A 1E0
Phone: (905)-318-5932